

MEMORANDUM

Agenda Item No. 11(A) (9)

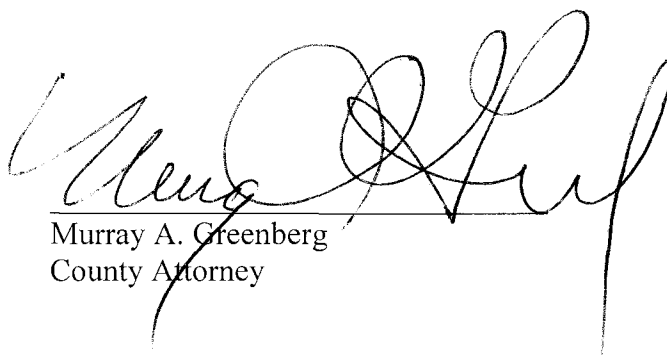
TO: Honorable Chairman Bruno A. Barreiro
and Members, Board of County Commissioners

DATE: May 8, 2007

FROM: Murray A. Greenberg
County Attorney

SUBJECT: Resolution directing County
Mayor/County Manager to
research and report on
measures to consolidate and
promote greater uniformity of
capital construction activities

The accompanying resolution was prepared and placed on the agenda at the request of
Commissioner Rebeca Sosa.



Murray A. Greenberg
County Attorney

MAG/bw



MEMORANDUM

(Revised)

TO: Honorable Chairman Bruno A. Barreiro
and Members, Board of County Commissioners

DATE: April 24, 2007

FROM: Murray A. Greenberg
County Attorney

SUBJECT: Agenda Item No. 11(A)(9)

Please note any items checked.

_____ "4-Day Rule" ("3-Day Rule" for committees) applicable if raised

_____ 6 weeks required between first reading and public hearing

_____ 4 weeks notification to municipal officials required prior to public hearing

_____ Decreases revenues or increases expenditures without balancing budget

_____ Budget required

_____ Statement of fiscal impact required

_____ Bid waiver requiring County Manager's written recommendation

_____ Ordinance creating a new board requires detailed County Manager's report for public hearing

_____ Housekeeping item (no policy decision required)

_____ No committee review

Approved _____ Mayor

Veto _____

Override _____

Agenda Item No 11(A)(9)

05-08-07

RESOLUTION NO. _____

RESOLUTION DIRECTING COUNTY MAYOR/MANAGER
TO RESEARCH AND REPORT ON MEASURES NECESSARY
TO CONSOLIDATE AND PROMOTE GREATER
UNIFORMITY OF CAPITAL CONSTRUCTION ACTIVITIES
WITHIN MIAMI-DADE COUNTY

WHEREAS Miami-Dade County has made significant improvements in its practices and procedures relating to the procurement of goods and services; and

WHEREAS many of the improvements have derived from the consolidation of those activities in one County department; and

WHEREAS many improvements have also occurred within the practices and procedures relating to contracting for capital development; and

WHEREAS the County would benefit from a greater consolidation and uniformity of capital development activities which have traditionally been handled by independent County departments,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

Section 1. The Mayor/County Manager is hereby directed to study the effectiveness of consolidating capital development activities to attain the synergistic effect of grouping like-functions. Recognizing that a total centralized approach may not be feasible, this study should provide for a unified oversight function with both the authority and responsibility to assist the Departments in the development of their capital budget, the establishment of priorities consistent with the direction provided by the Board of County Commissioners and the implementation of a

standardized approach to the County's capital improvement program including, but not limited to:

1. Development and mandatory use of uniform standard contract documents and forms.
2. Training of staff in all phases of capital improvement project management including planning, scheduling, negotiation, construction/project management, and dispute resolution.
3. Providing a central core of expert staff to implement this training and to render assistance on an as the need basis.
4. Adopt standard scheduling and cost allocation tools that allow the County to monitor the cost and timing of work.
5. Review and develop hiring standards and training programs necessary to ensure the availability of competent construction/project management staff.

Section 2. The Mayor/County Manager shall report to this Board within one hundred twenty (120) days from the date of this resolution the results of this study and a plan of action consistent with the furtherance of this resolution. For those areas that cannot be addressed within this deadline, the Mayor/County Manager shall provide a list of concerns and potential roadblocks to implementation with a timetable for a follow up report. The Mayor/County Manager's study shall include a recommended implementation plan, a proposed time table and a budget for implementation.

Section 3. The Mayor/County Manager shall also propose for this Board's consideration any and all legislative actions and Implementing Orders as appropriate to give effect to this resolution.

The foregoing resolution was sponsored by Commissioner Rebeca Sosa and offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____ and upon being put to a vote, the vote was as follows:

Bruno A. Barreiro, Chairman
Barbara J. Jordan, Vice-Chairman

Jose "Pepe" Diaz
Carlos A. Gimenez
Joe A. Martinez
Dorrin D. Rolle
Katy Sorenson
Sen. Javier D. Souto

Audrey M. Edmonson
Sally A. Heyman
Dennis C. Moss
Natacha Seijas
Rebeca Sosa

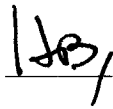
The Chairperson thereupon declared the resolution duly passed and adopted this 8th day of May, 2007. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.



Hugo Benitez